

**National Telecommunications Institute for Policy Research Training & Innovation
ALTTC Campus, Govt. of India Enclave, Rajnagar, Ghaziabad (U.P.) – 201014**

**Claim for Reimbursement of Telephone Call Charges of Residential Telephone/
Mobile/ Broadband/ Mobile DATA/ DATA Card**

(Ministry of Finance, DoE OM No. 24(3)/E.Coord/2018 dated 26.03.2018)

1	Name of Officer	:	
2	Designation	:	
3	Pay Level & Basic Pay	:	
4	Period of Claim	:	
5	Limit Prescribed by MoF OM per Month	:	
6	Amount Claimed	:	
7	Leave availed/ Training undergone, if any during the period	:	
8	Details of Bills/ Receipts attached	:	

I certify that I have not availed Residential Telephone/ Mobile Phone/ Broadband/
DATA CARD use (for Internet purpose) provided by the Department of Telecom during the
period of this claim.

Date

(Signature)