**National Telecommunications Institute for Policy Research Training & Innovation**

**ALTTC Campus, Govt. of India Enclave, Rajnagar, Ghaziabad (U.P.) – 201014**

**Claim for Reimbursement of Telephone Call Charges of Residential Telephone/ Mobile/ Broadband/ Mobile DATA/ DATA Card**

(Ministry of Finance, DoE OM No. 24(3)/E.Coord/2018 dated 26.03.2018)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | **Name of Officer** | **:** |  |
| 2 | **Designation** | **:** |  |
| 3 | **Pay Level & Basic Pay** | **:** |  |
| 4 | **Period of Claim** | **:** |  |
| 5 | **Limit Prescribed by MoF OM per Month** | **:** |  |
| 6 | **Amount Claimed** | **:** |  |
| 7 | **Leave availed/ Training undergone, if any during the period** | **:** |  |
| 8 | **Details of Bills/ Receipts attached** | **:** |  |

I certify that I have not availed Residential Telephone/ Mobile Phone/ Broadband/ DATA CARD use (for Internet purpose) provided by the Department of Telecom during the period of this claim.

Date (Signature)