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National Telecommunications Institute for Policy Research, Innovation & Training
ALTTC Campus, Govt. of India Enclave, Rajnagar, Ghaziabad (U.P.) – 201002

Clearance/ No Dues Certificate

I)

1. Name & Designation of the Officer :
2. Transfer/ Promotion/ Retirement Order No. & Date :
3. Post to which transferred/ promoted or retired :
4. Address of Government accommodation, if allotted :
5. APAR has been submitted by officer to :

Signature of the Officer

Staff Number:

Contact No. :

The details of any outstanding Government dues/ amount/ articles are as under:

II) Finance & Accounts Wing

Regarding:

(a) LTC Advance

(b) TA Advance

Remarks:

AO (Cash)

III) Training Division

Regarding: (Library Books)

Remarks:

ADG (Training)

IV) Material Management Section

Regarding:

- (a) Laptop:
- (b) Any other items:

Remarks:

AD (Admin) & ADG (A & MM)

V) Administration Section

Regarding:

- (a) Residential Telephone Connection
- (b) Mobile Telephone Connection
- (c) NTIPRIT ID Card

Remarks:

AD (Admin) & ADG (A&MM)

VI) Establishment Section

Regarding:

- (a) CGHS Card
- (b) Official/ Diplomatic passport
- (c) MHA ID Card
- (d) Stoppage of Biometric attendance

Remarks:

ADG (Establishment)

VII) ICT Division

Regarding: (Deletion of e-office records)

Remarks:

ADG (ICT)

The 'No dues Certificate' is in order. The LPC may be issued. The Service Book may also be transferred.

Assistant Director General, (Estt.)