

TA ADVANCE ON TOUR

1. Tour programme of Shri/Smt.....
Designation.....
Dep..... dt..... Arr..... dt.....
Dep..... dt..... Arr..... dt.....

2. Details:

1. Basic Pay Rs.
2. Whether any previous TA advance is pending.....
3. Break up of TA advance:
 - (a) Rail/Bus/Air fare Rs.
 - (b) Total halt..... Days D.A.@ Rs.....
90% of D.A..... Total Rs.
4. Tour advance required (a+b) Rs.
(Rounded to nearest Rs. 10)
5. Purpose of journey.....
.....

Signature of applicant
Tele No.

Tour programme approved & advance sanctioned.

DDG ()
TEC, New Delhi

Received Rs.

Signature